

Minutes of the Parish Plan Implementation Committee Meeting of Gwinear-Gwithian Parish Council held on Thursday 13th October 2011 at Hall for Gwinear, Gwinear commencing at 7.00pm.

Present

Cllr Pocock (Chairman) Slade-Elmes, Roberts, Homes and Crocker

Others present

Cllr Marks
Mrs Vida Perrin, Clerk to the Council

1. Routine matters

- a) Apologies for absence. Apologies from Cllrs Rowe, Pascoe, Negus & Mr Ray Tovey
- b) Members to declare personal and prejudicial interests (including the details thereof) in respect of any items on the Agenda. None.
- c) Public Participation. There were no members of the public present.

2. Minutes

- a) To confirm the Minutes of the Parish Plan Implementation Committee Meeting of the Parish Council held on 19th July 2011. The meeting RESOLVED to accept the minutes as a true and accurate record of the meeting.
- b) Business arising from the Minutes. None.

3. To discuss the priorities of the Parish Plan and update the objectives

Objective 7: Protecting and preserving our heritage and our community assets.

i. Cllr Crocker advised that she had received one quote for fingerposts but needed more information on the condition of the posts. The Clerk said that she would forward former Cllr Thurnell-Read's report to her.

ii. The meeting agreed that the Clerk ask Maxine Hardy if there was any other funding streams open for refurbishing the posts.

iii. Cllr Crocker agreed to contact other local councils who have had work done to their fingerposts

Objective 10: Explore the potential for the Parish Council to engage in housing development schemes for affordable homes.

The Clerk advised the meeting that the possible developer had met with the potential land owner and the meeting had gone well. She advised that the landowners were currently discussing the possibility of entering in to a contract. The Clerk said that the developer was going to liaise with the Senior Planning Officer at Cornwall Council to talk through the viability of a possible application. The Clerk noted that she had asked Cllr Rowe to make sure that the Parish Council were copied in on any correspondence between the developer and the planning department as it was crucial that the PC were involved in pre-application discussions.

Objective 14: To develop initiatives that build upon the tourism industry in the Parish in order to create benefits for the wider community.

Cllr Crocker advised that she had spoken with a local contractor regarding granite markers and once the PC had decided what size they wanted she could get a better idea of price. The meeting agreed that it would be best for the Clerk and Cllr Crocker to liaise over the possible positions for the boulders so a budget could be set aside.

Objective 15: To work collaboratively with Devon and Cornwall Police and with other partners to address problems of crime and anti-social behaviour in our community.

i. Cllr Pocock advised that the two main criteria that came out of his meeting with Cllr Tovey and Sgt Dobson were the speed watch initiative needed to be broadened to the whole Parish and volunteers were needed for this and restricting the speed of traffic with physical barriers. Cllr Pocock said that on a recent visit to France he noticed they use solid speed bumps that span the whole road and are approximately 9 inches high which makes it virtually impossible not to slow down to a maximum of 20pmh. He said they also used movable red and white barriers which you could test in different places to find the most suitable and safest place for a permanent barrier. Cllr Pocock said they also used a camber of cobbles which looked impressive visually but also helped to reduce speed.

- ii. The Clerk advised that she had had no response from the signpost article regarding volunteers for speed watch but would continue to place the article in both newsletters. Cllr Homes said that he had seen trials where a cardboard cutout of a person holding a speed gun has been placed by the side of the road and this helps to reduce traffic, he said it may be possible to borrow equipment from Road Safety Organisations or Highways to help with the issue and he agreed to look in to it on behalf of the Council.
- iii. Cllr Slade-Elmes volunteered to join the speed watch team for the Parish.

Objective 19: Develop a Parish website.

- i. Cllr Homes advised that the issue of email accounts needed to be resolved and he advised that it may be that the PC has to pay a couple of pounds per person per month for some accounts or a fixed sum per year for this service, but that it was worth having as you could set up emails for things like consultations etc to filter them out over other PC business.
- ii. Cllr Homes said that he would be looking at the profiles sent so far and would contact Cllrs with outstanding profiles to get them all ready for the launch.
- iii. Cllr Homes felt it would be easier if he did the photos and the meeting agreed that a period of time be set aside for this at the next FC meeting on the 24th October.
- iv. Cllr Pocock advised that there was still an issue with the website not fitting on the page correctly and Cllr Homes agreed to follow this up.
- v. Cllr Roberts asked if we would be holding a launch party and maybe contacting the press. Cllr Pocock thought it was a good idea but that some thought into how we launched the site was needed and Cllr Homes agreed to formulate some ideas.
- vi. The Clerk said that it was imperative that an edit/filter facility was in place for both the website and social media links so that nothing untoward could be placed on the site by outsiders.
- vii. The meeting discussed launching the site and agreed that it was better to do this soon and that it could be added to as and when needed. The Clerk asked that training on how to upload and edit/filter the site be given to staff and key website team members before it is launched and this was agreed.
- viii. The Clerk said that she did feel the planning link was important but that it should not hold up the launch, Cllr Homes agreed to do more research on a possible link.

Objective 25: Seek to establish and enhance village centres through improvements to the streetscape and traffic management schemes.

Streetscape Reawla

- i. Cllr Roberts advised that he had contacted British Gas regarding the bollard in the path leading to the playing fields and he had had a phone call from their field person. The bollard is more than just a marker, it has a transmitter in it to monitor the gas flow through this point, and it is possible to move it at a cost although he could not be specific. The field engineer suggested the job to move the bollard was more like a day's work and it would be moved to a position closer to the edge of any new path created.
- ii. The meeting discussed the next steps and ideas such as a 3D model or a Parish tour were discussed. After a discussion the meeting agreed to look in to the feasibility of a Parish tour which would involve borrowing cones to simulate the possible road layout and taking Parishioners along the stretch and getting their views of the project on the ground rather than in a hall with pictures.
- iii. Cllr Roberts said that he was happy to draw up a letter to PHA and run it past the Clerk to see if the idea of moving the hedge back next to the park entrance and putting in a communal shelter and this was agreed by the meeting.
- iv. The meeting discussed extras such as the communal shelter and a new bus shelters and agreed a wish list was needed so that once the project had been budgeted the PC could see what they could and could not afford. Cllr Pocock said that there was a meeting set for the 8th November at Trevaskis Farm at 12noon with Maxine Hardy to discuss the way forward with Reawla projects.

Objective 30: To expand our provision of recreational and play space, and embrace sporting activities, particularly those that can underpin our vision for a more connected community, and for engaging with our young people.

CDRA – Horsepool project

The Clerk advised that she had informed the CDRA that some money may be available from the PC towards this project. She said that the CDRA were currently working with the owner of the land to draw up a lease which would be held by the CDRA. The meeting agreed that the PC ask the CDRA for a timetable and budget so that the PC could allocate the grant.

Reawla Park

Cllr Roberts said that a letter was needed to consult those living around the park. The Clerk said that as the park was owned by CC we would need to run the letter past them, she agreed to try and get some of the info that was used to promote the project at the meeting at Gwinear Golf Club earlier in the year and put something together.

Objective 31: To support and encourage the use of new technologies and practical measures that will reduce our energy consumption, as a positive response to the challenge of climate change.

Cllr Pocock advised that he would chase up the Cornwall Foundation who were dealing with the grant from Low Carbon Solar and try to arrange a meeting to discuss criteria.

Objective 9: Prepare Village Design Statements for the villages within the Parish.

i. Cllr Homes suggested that it may be easier for the PC to go back to the original idea of VDS for now and work on them as they could eventually form the basis of a neighborhood plan. He said there were four main steps to take.

1. Funding and notification. He felt we needed to formally notify CC that we are going to go through the process as if they weren't aware of our interest we may lose out. He noted that the Clerk should receive notification in the next couple of weeks on funding opportunities.

2. Evidence gathering. He asked that all Councillors help him with this, their local knowledge of anything to do with housing policy or documents/surveys, people in the Parish such as local historians or volunteers with a specific knowledge like Gwithian Green Group etc, he needed their names and contact details. Also any books, photos, and leaflets on the Parish or significant buildings within the Parish or even old buildings or places which are not there anymore, this would all build in to the evidence.

3. Contact possible partners. Cllr Homes said that help would be needed from outside and that he was already looking at charities such as Locality for help but if anyone had any information of partners useful to the process please pass on their details to him. He also said we may need help from the private sector and CC.

4. Parish Map. Cllr Homes said that a map which could be drawn and re-drawn was key to the project. He felt that the idea of building up an image of the area and drawing in area of significance and areas where development is taking place or could take place, areas where industry can grow etc could all be mapped out.

Cllr Homes said that he would start working on a project initiation document to help drive the project forward.

ii. The meeting agreed that this was one of the most important objectives of the plan and that there should be a rolling agenda item for this at Full Council meetings.

Objective 4 - Establish a Parish Trail in order to promote Gwithian Green and other community amenities.

Cllr Roberts advised that the School had sent out a letter regarding a walking bus from higher Goneva but had had a poor response. He advised that he was going to try and put together something with more detailed information to include a map showing the route and try and get a better response from parents.

Objective 2 - Introduce Community Clean-up Action Days in partnership with statutory providers.

Cllr Marks said that due to lack of interest she had postponed the next CCAD for Connor Downs but would resume them again in the Spring when she will probably get more support from local residents.

Objective 15: To work collaboratively with Devon and Cornwall Police and with other partners to address problems of crime and anti-social behaviour in our community.

i. Cllr Pocock advised that he had received an email which he circulated to members regarding a funding opportunity called Community Action Against Crime Innovation Fund. £5 million is available in 2011/12 with a further £5 million in 2012/13. The fund is aimed at encouraging greater community activism and to enable communities to develop innovative approaches to tackling local crime issues. Cllr Pocock said that he was expecting a phone call from the liaison officer for the fund tomorrow and wanted Cllrs views.

ii. Cllr Homes said it may be possible to get some money for streetscape and Cllr Pocock said he would ask whether it would come under the criteria.

iii. Cllr Roberts said that the community shelter and bus shelter may be something else it could fund. The meeting agreed that Cllr Pocock speak with the liaison officer and report back on the possibilities.

Objective 22: Secure a long-term base for the Parish Council

The Clerk advised that she and the Chairman had met with the PC solicitor to go through the lease and documentation and had signed the lease. The completion date had been set for the 21st October although the old office can still be used until the end of December. The Clerk advised that she had drawn up a list of things that needed to be done like sorting the utility companies and phone line and internet connection and was liaising with the Chairman regarding this. The Clerk said that the solicitors had sent a completion statement which included a refundable deposit which would be held in a Trust and any interest from the deposit would go to the Parish Council; she said the statement also included the first quarters rent and the solicitor's fees. The Chairman advised that a cheque had to be signed and sent to the Parish Council's Solicitors in time for completion on the 21st October. The Clerk said that she had also made up a list of things to buy such as a vacuum cleaner and kettle as none were currently owned by the PC. She said that the CPO was happy to help move the equipment from the old office in his van and Cllrs Pocock, Homes and Roberts said they would all help if needed.

4. Any other business

None.

6. Next meeting

Meeting to be held Thursday 10th November - venue to be confirmed.

The Chairman closed the meeting at 8.58pm