

Minutes of the Annual Parish Meeting of Gwinear-Gwithian Parish held on Monday 11th April 2016 at Hall for Gwinear commencing at 7pm.

<u>Present</u>	Councillors	N Bawden	A Burt
		T Homes	Mrs S Negus
		R Norman	L Pascoe
		M Roberts (Vice Chairman)	S Rowe (Chairman)
		M Smith (Vice Chairman)	J Tovey
		D Wilkins	

Others present 13 members of the public
 Caroline Wade, PCDT
 Mrs Vida Perrin, Clerk to the Council

1. Safety Procedure - The Chairman advised the meeting of safe routes out of the building.

Apologies - Received from Councillor Cupples.

2. Matters arising from the last Annual Parish Meeting - None.

3. To receive the Chairman's report

The Chairman and Clerk reviewed the annual report for the past year and outlined the key objectives for the forthcoming year. The Chairman thanked Parishioners for their support of the Parish Council along with the work undertaken by Councillors, Vice-Chairmen and the Divisional Member, Cllr Lionel Pascoe as well staff for their work on behalf of the Parish Council in the past year.

4. Reports from Organisations

i. The Chairman noted that written reports had been received from the following organisations who had received grants from the PC last year:-

- Wall Music Festival Society
- Wall Village Hall
- Connor Downs Resident Association
- Gwinear Parish Church
- Busy Bodies Pre-School

All reports will be viewable on the Council website.

ii. Cllr Roberts & Cllr Homes as representatives of the Hall for Gwinear advised the Parish Council that the hall was run by volunteers and was a community facility which was funded through events such as theatre and film shows amongst other things and had its own website and facebook page, advising that the Hall for Gwinear was very grateful for the grant received from GGPC which will enable the hall to be fitted with an induction loop and make the hall fully accessible to all.

5. Items raised by Parishioners

- i. Mr George Rayson spoke on behalf of the Pen Tye Residents Association (PTRA) regarding the new community facility to be built off Relistian Lane, Reawla. He raised concern regarding the size of the hall and the potential for PTRA to use the facility. A discussion ensued regarding the involvement of the Parish Council in the planning application for the community facility.
- ii. Mr George Rayson said that the current Parish Council Chairman had spoken with a former Chairman of the PTRA and two other former members of the PTRA and he (the PC Chairman) had given them assurances about the size of the hall which Mr Rayson said originally had one office and a hall at that time, there was no kitchen.
- iii. The Chairman advised that he had spoken with former members of the PTRA regarding draft ideas but that no assurances had been given at that stage and this was some time prior to the formal planning application being submitted. He stated that the project had come about after the late Cllr Ray Tovey had agreed to take over the project when the lease the PC had hoped to set up at Wall Hall was unable to proceed.
- iv. Mr George Rayson wanted to know who was paying for the hall to be built.
- v. The Chairman said that the company developing the site was paying for the community facility to be built so there was no initial cost to the community, only benefit. He advised that it was stated that the hall would be handed over to the Parish Council within the planning application put forward in February 2015.
- vi. The Clerk advised that the PTRA had been contacted and invited to view the plans and the plans had been forwarded/shown to the PTRA on a number of occasions.

- vii. The Chairman advised that the original idea had come from the need for a Parish Council office which is shown in the Parish Plan but that the PC had encouraged a large community facility for all to use right through the process with all meetings to discuss the facility being open to the public. He advised that the office is rented and therefore costs every Parishioner financially.
- viii. Mr George Rayson stated that the hall would not be big enough.
- ix. The Clerk advised that the hall space was around the same size as Hall for Gwinear.
- x. The Chairman brought the discussion to a close advising that an agenda item would be set for the next meeting to discuss the issue further and that he would speak with the developers regarding the current plans.

The Annual Parish Meeting closed at 7.20pm.

Minutes of the Ordinary Meeting of Gwinear-Gwithian Parish Council held on 11th April 2016 at the Hall for Gwinear commencing at 7.20pm.

<u>Present</u>	Councillors	N Bawden T Homes R Norman M Roberts (Vice Chairman) M Smith (Vice Chairman) D Wilkins	A Burt Mrs S Negus L Pascoe S Rowe (Chairman) J Tovey
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<u>Others present</u>	8 members of the public Caroline Wade, PCDT Mrs Vida Perrin, Clerk to the Council
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1. Routine matters

- a) Safety Procedure – The Chairman advised of the fire exits, location of toilets and asked that mobile phones be switched to silent during the meeting. He stated questions through the Chair only.
- b) Apologies for absence were received and accepted from Cllr Cupples.
- c) To receive personal and prejudicial interests (including the details thereof) and preapproved dispensations in respect of any items on this Agenda. There were no preapproved dispensations in respect of any items on this Agenda.
 - i. *Cllr Pascoe declared that “In commenting on any item on this agenda I should make it clear that my comments are based on the information currently available and do not commit me to taking the same position when the matter is discussed at Cornwall Council and full information is available”.*
- d) Public Participation. None.

2. Minutes

- a) To confirm the Minutes of the Ordinary Meeting of the Parish Council held on 14th March 2016. After one amendment, Cllr Tovey proposed the minutes be accepted as a true and accurate record of the meeting. Cllr Roberts seconded with all in favour and the proposal was RESOLVED.
- b) Business arising from the Minutes. None.

3. Reports

- a) Information from the Devon & Cornwall Police website – see <https://www.police.uk/devon-and-cornwall/CIOS.4018/crime/>
- b) Verbal reports from Parish Councillors/representatives.
 - i. Cllr Smith advised that he was present at the CDRA Easter egg hunt which was very well attended.
 - ii. Cllr Smith advised that he attended the Cornwall Council seminar on boundary changes.
- c) Written reports from Parish Councillors/representatives. None.

4. Correspondence received

- a) Letter sent by Clerk to Jeremy Rowe reference Reawla Park and reply letter. The Clerk advised that a meeting had been set for Friday 15th April.
- b) CC – Pop Up Sites Tender – update. Noted – PC agreed to advise Hockin Trust.
- c) Carnhell Streetscape Project – emails from local residents and meeting request.
 - i. Mr Paul Sweeney asked if he could speak on this matter and the Chairman agreed.
 - ii. Mr Sweeney advised the project had been ongoing for 4 years and was instigated by Cllr Roberts after complaints from a number of local people in Carnhell Green. He said the Traffic Survey Team was set up and had monitored and collated evidence to show there is an issue. He appreciated that the project had been delayed by the PC having to work with at least 3 different people from Cornwall Council on the project but the project was still taking too long. He asked if Cllr Roberts was the main contact for this project.
 - iii. Cllr Roberts advised that he was not necessarily the main contact but he was very committed to seeing the project through. He felt that it was difficult as PC could not see the project through alone, have to be guided by CC as Highway Authority. Also need to remember Reawla took over 3 years and that was one village this project is spread right across the whole Parish so a much bigger venture.
 - iv. Mr Sweeney advised he did visit MP George Eustice as he felt that PC was not working on behalf of Parishioners but has had sight of the letter sent to MP by PC. Mr Sweeney asked what Cllr Pascoe has done since mentioning improvements in Carnhell Green in his 2010 manifesto.

v. Cllr Pascoe said that the Head of Traffic from the Police had attended a Council meeting to discuss issues. He stated that the PC were looking to complete Streetscape this year and asked how many accidents there had been in Carnhell Green.

vi. Mr Sweeney said that he had a conversation with Cllr Roberts in 2013 and he had said that Cllr Pascoe doesn't like being badgered and wouldn't want the junction changed too much.

vii. Cllr Roberts said that the conversation had been quite a long one but the PC were doing their best to keep the project moving and were hopeful it would be completed this year.

viii. The Chairman advised that the PC were the ones that started this project no one else and it was just as frustrating for the PC as it was for residents.

ix. Mr Sweeney felt that Cllrs should see all emails sent by residents.

x. The Chairman advised that relevant correspondence is forwarded to all Councillors.

d) Community Network Panel – notes from meeting 21st March 2016. Noted.

e) Cormac - Speed Monitoring Report – Gwinear Road. Noted – Upload to PC website.

f) GGSCF – Letter. Mrs Richards, PTRAs Chairman asked if applying to GGSCF would cause issues when looking at other grant funding. The Clerk said it shouldn't do. Clerk to forward letter to PTRAs.

5. To consider planning matters

- a) PA16/02262 [Application for approval of all reserved matters \(access, appearance, landscaping, layout and scale\) following outline approval PA15/05752 for construction of two dwellings - Land East Of 55 Turnpike Road Connor Downs Cornwall TR27 5DT](#) Mr W Jenkin *Planning Zone Officers Cllr Smith (Lead) Cllr Cupples (Support)* Cllr Smith gave his report on the application and proposed the Parish Council objects to this application for the approval of all reserved matters, in that we consider the scale of the two dormer bungalows as detailed in drawings 337-06, 337-05 and 337-04 are not consistent with neighbouring properties to the immediate south of the site. Partially with regards to the ridge height at 7m being considerably higher than those adjoining bungalows, and the ratio of plot size to dwelling being smaller will present problems of vehicle parking on the stretch of Greenbank leading to the dwellings and industrial units to the north of the site. This was seconded by Cllr Tovey with 10 in favour and 1 abstention, the proposal was RESOLVED.

Cllr Rowe left the room at this point and Cllr Roberts took the Chair

- b) PA16/02189 [Change of use and conversion of traditional agricultural buildings to create six self-contained residential units with associated works to access drive](#) Lemin Farm Reawla Lane Gwinear Hayle Mr S Rowe *All Councillors to review.* A debate ensued and Cllr Tovey proposed the Council support the application assuming the section 106 agreement as supplied with the former application is entered into towards the provision of affordable housing within the Parish of Gwinear-Gwithian, seconded by Cllr Negus with 9 in favour and 1 abstention, the proposal was RESOLVED.

Cllr Rowe joined the meeting and took the Chair

- c) Planning Correspondence – list of notifications from Cornwall Council 090316 to 050416. Noted.

6. Other matters requiring decisions of the Council

- a) To consider a report from the Community Pride Officer and approve any actions. Cllr Smith proposed the actions be approved, seconded by Cllr Homes with all in favour. The Proposal was RESOLVED.
- b) Receipts and payments: to approve the statement for the period from 15th March 2016 to 11th April 2016 and the payments due.

The following income has been received:

Summary	Amount
Admin	20640.61
Agency Services	701.70
Projects / Capital Schemes	450.00
TOTAL	21792.31

The following payments are now due:

Summary	Amount
Salaries / PAYE & NI	3141.49
Administration	2348.49
Projects / Capital Schemes	8.64
Recreation / Street Scene	896.00
Hall Hire / Office Space	56.00
TOTAL	6450.62

Cllr Tovey proposed that the payments be approved. Cllr Wilkins seconded with all in favour the proposal was RESOLVED.

- c) To receive information regarding Gwithian Toilets. After a debate Cllr Norman proposed that the PC writes to CC & HT advising that the PC would like to be included in any discussions regarding the toilets but do raise concern over the size of area potentially involved in reducing common land, seconded by Cllr Homes all in favour, the proposal was RESOLVED.
 - d) To consider the NPSG response to the 'changes through the Housing & Planning Bill' consultation. Cllrs had sight of the CC comments and Cllr Smith proposed the Clerk send comments in line with CC and the recommendations from NPSG, seconded by Cllr Homes with all in favour. The proposal was RESOLVED.
 - e) To review info from PCDT and our INA regarding local schools. The meeting reviewed the INA regarding schools and agreed to forward this to PCDT.
 - f) To consider correspondence from Pensions Regulator. Cllr Tovey proposed the staffing working group review the letter and the PC's duty as an employer and report back to the Council in line with the deadlines, seconded by Cllr Bawden with all in favour the proposal was RESOLVED. Cllr Smith agreed to join the working group.
 - g) To consider writing a formal letter of complaint regarding correspondence on dog bins. The Clerk advised that information had been received from CC since the agenda was set. After a debate Cllr Smith proposed a small survey be placed in the CDRA magazine, seconded by Cllr Wilkins with all in favour. The proposal was RESOLVED.
 - h) To receive update and plans for Streetscape project. The Clerk advised that the plans for Phase 1 of Stage 1 had been forwarded to Councillors and works would now be starting. The Clerk advised that she could arrange a meeting with CC to start work on phase 2 which should cover the majority of the project works. Cllr Homes proposed the plans for phase 2 be agreed and a meeting for phase 2 between the Parish Council working group and CC be arranged, seconded by Cllr Norman with all in favour. The proposal was RESOLVED.
 - i) To receive info from Network Rail regarding provisional plans at Gwinear Road. Cllr Homes proposed the Clerk try to arrange a meeting with CC and Network Rail to go through the plans, seconded by Cllr Roberts with all in favour. The proposal was RESOLVED.
7. Late or urgent items not on the agenda
- i. Speed monitoring from Cornwall Council regarding Station Road, Carnhell Green. The Clerk advised the data showed there was still a speeding issue and that further monitoring would be required. The information would be available via the PC website.
 - ii. Letter from resident – planning 10 Gwithian Towans. Cllr Smith advised that he had received a phone call from the resident and had advised he may want to contact the Planning Ombudsman and Head of Cornwall Council.
8. Agenda items for future meetings
- a) Raised in public participation. None.
 - b) Raised by members. None.
 - c) Late items notified to the Clerk. None.

The Chairman closed the meeting at 8.50pm.