

Minutes of the Ordinary Meeting of Gwinear-Gwithian Parish Council held on 23<sup>rd</sup> May 2016 at the Parish Office, Unit 3 Bosprowal Business Units, Penhale Road, Carnhell Green, Camborne commencing at 7.00pm.

<u>Present</u>	Councillors	N Bawden	A Burt
		D Cupples	T Homes
		Mrs S Negus	R Norman
		L Pascoe	M Roberts (Vice Chairman)
		S Rowe (Chairman)	M Smith (Vice Chairman)
		J Tovey	D Wilkins

Others present

Caroline Wade – Penwith Community Development Trust (PCDT)  
2 members of the public  
Mrs Vida Perrin, Clerk to the Council

1. Routine matters
  - a) Safety Procedure – The Chairman advised of the fire exits, location of toilets and asked that mobile phones be switched to silent during the meeting. He stated questions through the Chair only.
  - b) Apologies for absence. None.
  - c) To receive personal and prejudicial interests (including the details thereof) and preapproved dispensations in respect of any items on this Agenda. There were no preapproved dispensations in respect of any items on this Agenda.
    - i. *Cllr Pascoe declared that “In commenting on any item on this agenda I should make it clear that my comments are based on the information currently available and do not commit me to taking the same position when the matter is discussed at Cornwall Council and full information is available”.*
  - d) Public Participation.
    - i. Diane Richards (PTRA-Chairman) advised that the grass at Reawla Park was overgrown. The Clerk said that she would advise Cornwall Council who still owned the park.
  
2. Presentation by Caroline Wade – Youth Community Development Worker (West Cornwall) – ‘Your Way Project’
  - i. Caroline Wade introduced herself to the Council as a Community Development Worker for PCDT. She advised that she gives support to groups and young people on potential projects and capacity building. She said that she can help with existing and new projects such as youth groups, schemes and events, any project involving young people mainly 11-19 year olds although not necessarily limited to this age group. She can help with grant aid and wants to ensure young people are represented encouraging community groups to be as inclusive as possible.
  - ii. Caroline advised that the project was initially for 3 years which started in January 2016 but it could be extended for a further 2 years, she said the ‘Your Way Project’ had been put together in consultation with young people living in Cornwall.
  - iii. Councillors asked whether PCDT could help with projects at Reawla Park, Elizabeth Sampson Playing Field and the new community hall and Caroline felt these were great projects for her to get involved with.
  - iv. Caroline said that she had been working with the PTRA. The Clerk advised that she had passed information sent from PCDT to local community groups. Councillors agreed to bring up the project through representation at local groups.
  
3. Minutes
  - a) To confirm the Minutes of the Annual Meeting of the Parish Council held on the 9<sup>th</sup> May 2016. Cllr Norman proposed the minutes be accepted as a true and accurate record of the meeting. Cllr Wilkins seconded with all in favour and the proposal was RESOLVED.
  - b) Business arising from the Minutes. None.
  
4. Reports
  - a) Verbal reports from Parish Councillors/representatives
    - i. Cllr Burt advised that she attended the Wall Music Festival in a private capacity and noted there were over 200 entries, she said that the Festival were very grateful for the continued financial support from the Parish Council which made a huge difference to the quality of the festival.
    - ii. Cllr Wilkins advised that he attended the Ocean Housing event along with Cllr Burt on behalf of the Council. He said the event was very well organized and there had been a good turnout with children’s events a band and food on offer free of charge.

iii. Cllr Pascoe advised as the Local Member that a planning officer had been in touch with him regarding a pre-app development at Morrops Field and that he had not heard from Planning regarding the Planters at Sunset Surf.

*Caroline Wade arrived at this point.*

*Item 2 was taken at this point but for the purpose of the minutes is in agenda order.*

- b) Written reports from Parish Councillors/representatives
  - i) Projects update. Noted.
  
- 5. Correspondence received
  - a) Community Network Panel – Agenda 13<sup>th</sup> June. Cllr Roberts & Pascoe will be in attendance.
  - b) CC – list of the planned Surfacing, Patching and Surface Dressing works starting on the 16<sup>th</sup> May 2016. Noted.
  
- 6. To consider planning matters
  - a) PA16/04163 [Side extension to dwelling. - Bramble Cottage 1 Shaftdowns Lane Wall TR27 5LE](#)  
Mr I Duckham *Planning Zone Officers : Cllr Roberts (Lead) Cllr Tovey (Support)*. Cllr Roberts proposed no objection, seconded by Cllr Tovey with all in favour, the proposal was RESOLVED.
  - b) PA16/03716 [Replacement garage - 56 Deveral Road Fraddam TR27 5EP](#) Mr N Morris *Planning Zone Officers : Cllr Rowe (Lead) Cllr Negus (Support)* Cllr Rowe proposed no objection, seconded by Cllr Homes with all in favour, the proposal was RESOLVED.
  - c) Planning Correspondence
    - i) To receive list of notifications from CC 040516 to 170516. Noted.
  
- 7. Other matters requiring decisions of the Council
  - a) Project – ESPF Connor Downs – Teen Equipment - to review and agree the way forward. After a debate Cllrs Homes, Smith, Cupples and Wilkins agreed to form a working group to move the project forward, liaising with CDRA.
  - b) To consider an application for devolution funding. A debate ensued regarding the best way forward and Cllr Tovey proposed the application focus on community consultation and equipment for Reawla Park, seconded by Cllr Bawden with all in favour the proposal was RESOLVED. Cllrs Tovey, Roberts and Rowe all agreed to form a working group regarding the project.
  - c) To review options for Santander Business Bond. Cllr Tovey proposed the bond be closed, seconded by Cllr Bawden with all in favour the proposal was RESOLVED.
  - d) To discuss plaque for new defibrillator – (Cllr Norman). Cllr Norman proposed plaques are purchased where required for supporters of the defibrillator project, seconded by Cllr Wilkins with all in favour. The proposal was RESOLVED.
  - e) To consider holding an annual Parish Tea. Councillors debated the possible options with Cllr Negus proposing the PC holds a Parish Tea this summer in Connor Downs if available and that a agenda item to discuss invitees and nominations for the Kelvin Jenkin Community Achievement Award be arranged, seconded by Cllr Tovey with all in favour. The proposal was RESOLVED.
  - f) To approve National Joint Council 2016 and 2017 Pay Scales for Staff. Cllr Roberts proposed the pay scaled be approved, seconded by Cllr Cupples with all in favour, the proposal was RESOLVED.
  - g) To review and approve the quotes for the printing of the Parish Annual Report. Cllr Homes proposed the PC approve quote A, seconded by Cllr Burt with all in favour. The proposal was RESOLVED.
  
- 8. Late or urgent items not on the agenda
  - i. The Clerk advised that the PC solicitor was content with the transfer information regarding Reawla Park but that the PC should consider break clauses within the waste agreement. The meeting agreed that the Clerk contact CC to update the waste agreement regarding a break clause.
  - ii. Cllr Pascoe advised he had attended the opening of Relistian Park first 7 affordable homes along with Cllr Tovey, he advised he was very impressed with the layout and standard of homes.
  - iii. Cllr Rowe advised that he had investigated the issue at Relistian Park regarding water and felt that it was due to the drainage/road layout. The meeting agreed to ask Cllr Pascoe to involve CC as it was a highway issue.
  
- 9. Agenda items for future meetings
  - a) Raised in public participation. None.
  - b) Raised by members. None.
  - c) Late items notified to the Clerk. None.

The Chairman closed the meeting at 8.30pm.