

Minutes of the Parish Plan Implementation Committee Meeting of Gwinear-Gwithian Parish Council held on Wednesday 11<sup>th</sup> July 2012 at Unit 3 Bosprowal Farm Business Units, Penhale Road, Carnhell Green, commencing at 7.00pm.

Present

Cllr Rowe (Acting Chairman), Negus, Crocker, Roberts, Slade-Elmes, Marks

Others present

Jane Powning, HER Officer, Cornwall Council  
Mrs Claire Thomson, Administration Assistant

1. Routine matters

- a) Apologies for absence. Apologies were received from Cllr Pocock, Homes, Mrs Vida Perrin (Clerk) and Ray Tovey.
- b) Members to declare personal and prejudicial interests (including the details thereof) in respect of any items on the Agenda. None expressed.
- c) Public Participation. There were no members of the public present.

2. Minutes

- a) To confirm the Minutes of the Parish Plan Implementation Committee Meeting of the Parish Council held on 2<sup>nd</sup> May 2012. The meeting RESOLVED to accept the minutes as a true and accurate record of the meeting.
- b) Business arising from the Minutes: None

3. Presentation by Jane Powning, Historic Environment Records Officer, Cornwall Council

Jane gave a talk on the history of fingerpost signage and the “genealogy of fingerposts” that she is currently developing with the Old Cornwall Society. In terms of the restoration of the three fingerpost signs within the Parish, Jane offered the following advice:

- i. Reawla Triangle - having met with Cllr Rowe on site at Reawla Triangle she has been able to establish the fingerpost there is Circa 1980, of aluminium construction and fabricated in Troon by a Mr Tony Gilbert. In terms of restoration, as it is aluminium, shot blasting is not recommended as the metal could pit; cleaning should entail being washed, wire brushed, undercoated and top-coated with the lettering picked out. The sleeve to the missing finger should be lubricated and removed and, if achievable, Jane will arrange for a specialist welder to re-weld the broken finger to the sleeve. If a re-weld is not appropriate, a new finger will need to be cast.
- ii. Carnhell Green – as this fingerpost is Listed, Jane will contact CC’s Conservation Officer to agree a method of restoration (in line with as detailed above).
- iii. Connor Downs – as the broken finger is missing, a new will need to be cast; she would prefer this to be a cast iron replacement. Cleaning would be as detailed for Reawla Triangle. Jane is to contact Morrab Library in Penzance to see if the legend on the missing finger can be ascertained from their records.
- iv. A risk assessment would be required prior to any work commencing and this would need to be agreed with Highways. She asked that the Parish Council accurately record the detail of the fingerposts (measure height/width of lettering/numerals/arm) prior to restoration; that the refurbishment be in the same colour livery; and that all replacement arms include the foundry name and date of casting, for historic conservation purposes.
- v. Funding may be available from Highways (for the paint, as this is the maintenance of a highway sign); or through the Environmental Trust Funds of Sita/Cory/Veolia. The meeting agreed to investigate this.
- vi. As an aside Jane offered to supply the Parish Council with information on Listed features and those features of historic interest within the Parish; Cllr Crocker volunteered to visit CC’s offices if this information was required in the future.
- vii. War Memorials – Jane advised the War Memorials Trust are looking for volunteers to survey war memorials, by taking photos and recording detailing; these could be plaques as well as monuments. An information bulletin from the War Memorials Trust, together with literature on the Historic Environment Service and Fingerposts was left with the Parish Council for future perusal.

4. Working Parties

It was felt Lead Cllrs and/or working parties should be determined for each Parish Plan Objective to help take each objective forward; this was agreed.

5. To discuss the priorities of the Parish Plan and update the objectives
- i. **Objective 2: Introduce community clean-up action days in partnership with statutory providers**
    - i. At present, no action days have been arranged.
    - ii. Lead Cllr for Gwithian Ward – Cllr Marks.
    - iii. Lead Cllr for Gwinear Ward – Cllr Roberts agreed to oversee this when organised in conjunction with events in/for Reawla Park.
  - ii. **Objective 3: Role of Community Pride Officer (CPO)**
    - i. The meeting were advised that the contract for a CPO was currently out to tender, with this expiring next week.
    - ii. It was felt this objective did not require a Lead Cllr as all CPO duties would be overseen by the Parish Clerk.
  - iii. **Objective 4: Establish a Parish Trail in order to promote Gwithian Green and other community amenities.**
    - i. Clare Casey of the Hayle Area Partnership had attending the Parish Council meeting of 9<sup>th</sup> July 2012 to discuss this objective; any additional information on places of interest within the Parish are to be forwarded to the Parish Clerk by next week.
    - ii. Lead Cllr – Cllr Roberts agreed to take the lead with this objective having already been asked to provide information.
    - iii. It was asked that Clare Casey be advised of the conversion of Deveral Chapel to a residential dwelling; to be actioned by Admin Assistant.
  - iv. **Objective 7: Protecting and preserving our heritage and our community assets.**  
Renovation of Cornwall Council’s fingerposts:
    - i. This objective was discussed at Item 3 as minuted above.
    - ii. Lead Cllr – Cllr Crocker.
  - v. **Objective 10: Explore the potential for the Parish Council to engage in housing development schemes for affordable homes.**
    - i. The Clerk had provided the meeting with an update from the Developer; a mining investigation had been completed on the land in question, legal contracts had been finalised and the design process had been commenced. The meeting requested that the Clerk invite the Developer to meet with the Parish Council once an initial design scheme had been completed.
    - ii. Lead Cllr – Cllr Rowe.
  - vi. **Objective 13: Supporting local shops and local businesses: a Parish Directory**
    - i. No progress had been made to date.
    - ii. Lead Cllr for Gwithian Ward – Cllr Marks & Cllr Crocker
    - iii. Lead Cllr for Gwinear Ward – Cllr Negus & Cllr Rowe
  - vii. **Objective 14: To develop initiatives that build upon the tourism industry in the Parish in order to create benefits for the wider community.**  
Parish Boundary Markers
    - i. Cllr Crocker advised she had spoken with two signage companies to ascertain the differing designs of boundary markers. Of those mentioned, granite “lumps” with a slate insert were the preferred option. The meeting agreed that Cllr Rowe would contact two businesses known to the Parish for costs/availability of granite and that Cllr Crocker would obtain costs and designs samples (photographs) for the slate inserts as well as a comparison price for metal signage.
    - ii. Sample wording for the inscriptions are to be brought to a future PPIC meeting for discussion.
    - iii. Discussion as to whether the inscription should be listed in Cornish first or English first, shall also be subject to a future meeting.
    - iv. It was requested that a plan showing the proposed location of the boundary markers be provided for the next PPIC meeting. This request is to be passed to the Parish Clerk.
    - v. Lead Cllr – Cllr Crocker
  - viii. **Objective 15: To work collaboratively with Devon and Cornwall Police and with other partners to address problems of crime and anti-social behaviour in our community.**  
Reawla Riders
    - i. No further action at present until the situation with grant is determined.

Speed-watch

i. Cllr Slade-Elmes advised she had not yet been contacted by the Police to arrange training; Admin Assistant to chase.

ii. Lead Cllr for Gwinear Ward – Cllr Slade-Elmes

Lead Cllr for Gwinear Ward – Cllr Homes. It was noted that Mr Thurnell-Read, a Connor Downs Parishioner, has received training and would be part of this community initiative.

Police and Parish Surgeries

i. A further surgery had been arranged for Tuesday 24<sup>th</sup> July 2012.

ii. Lead Cllr - Cllr Slade-Elmes.

ix. **Objective 19: Develop a Parish website.**

i. Routine quarterly meetings have been set up by the Website Management Group (WGM) to review site content and to keep the site up to date.

ii. Lead Cllr – Cllr Homes

x. **Objective 21: Establish a network of safe paces to walk and cycle throughout the Parish**

i. The meeting agreed to take forward Cllr Roberts suggestion of making contact with local landowners to discuss providing “safe paths” away from the roadside for use by pedestrians and cyclists; these would not be public rights of way. It was agreed Cllr Rowe and Cllr Roberts would survey the Parish to identify locations where this would be beneficial.

ii. Cllr Roberts agreed to look through documentation received from Natural England regarding their Paths for Communities grant scheme (P4C).

iii. Lead Cllr – Cllr Roberts & Cllr Rowe

xi **Objective 25: Seek to establish and enhance village centres through improvements to the streetscape and traffic management schemes.**

Streetscape Reawla

i. The meeting agreed to ask the Clerk to make contact with Cormac Solutions to arrange a final “walk-through” of the scheme so the final detailing could be ascertained and agreed – for instance to agree the extension of the tabletop; to discuss the colour/design of the brick paviours (could samples be brought); to agree the colour of pavement surfacing; to ascertain whether the chevrons to the risers would be in brick or painted (brick being preferred); to agree the positioning of bus shelters etc.; and to request a detailed planting scheme and an image of the pinchpoint build-out/proposed signs, to help with visualisation.

ii. Lead Cllr – Cllr Roberts.

xii. **Objective 30: To expand our provision of recreational and play space, and embrace sporting activities, particularly those that can underpin our vision for a more connected community, and for engaging with our young people.**

Horsepool Road Project

i. Cllr Marks advised that the stones for the imitation pond had been received and volunteers were now awaiting the arrangement of a day for construction.

ii. Lead Cllr – Cllr Marks & Cllr Homes

Reawla Park

i. Cllr Roberts advised that the fun day and workshops had gone well; the Landscape Architects will now prepare a report and drawings and these will form part of a presentation at a future public consultation event. He hoped those Parishioners who had completed questionnaires, would consider joining a management committee in the future. He advised that the basket swing had been installed and was being put to great use.

ii. Lead Cllr – Cllr Roberts.

xii. **Objective 31: To support and encourage the use of new technologies and practical measures that will reduce our energy consumption, as a positive response to the challenge of climate change.**

i. Cllr Slade-Elmes advised the meeting that she and Cllr Pocock had been nominated as Trustees on the Board of the Gwinear-Gwithian Sustainable Community Trust. An update on the position of the Trust would be sought from Cllr Pocock at the next PPIC meeting.

ii. Lead Cllr – Cllr Pocock.

6. Any other business

i. The appointment of a new Chair - the meeting agreed that this be raised as a formal agenda item at the next PPIC meeting.

7. Next meeting

The next meeting is arranged for Wednesday 12<sup>th</sup> September 2012 at the Parish Council Offices.

The Chairman closed the meeting at 8.55pm